



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

EMERGENCY ASSISTANCE APPLICATION

Step 1: Complete Your Information

Name: _____ Student ID number: _____
Email address: _____
Phone number: _____ College: _____
Major: _____ Number of units enrolled: _____

Step 2: Complete Reference Information

In order to be eligible to apply for emergency assistance, you must be recommended. Please enter in the contact information for the financial aid staff, or faculty member who recommended you:

Name: _____
Email Address: _____
Title: _____

Step 3: Identify Your Needs

Please select the emergency need or needs:

- | | | | |
|-------------------------------------|---|--|---------------------------------------|
| <input type="checkbox"/> Books | <input type="checkbox"/> Gas | <input type="checkbox"/> Personal Auto | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Housing/Rental | <input type="checkbox"/> Public Transportation | |
| <input type="checkbox"/> Food | <input type="checkbox"/> Medical/Dental | <input type="checkbox"/> Utilities | |

Step 4: Provide Your Statement of Need

Please answer each of the following questions thoroughly:

- Describe clearly and in detail the reason you're applying for emergency assistance.

- Explain why the emergency occurred.

- Are you receiving other funds? If so, explain why they are not used for this issue.

- Explain when and how will you resolve the situation so that the same situation does not reoccur.

Step 5: Gather Your Supporting Documents

In order to be considered for emergency funding, you must provide proof of need. Please gather any estimates, bills, or any supporting documents related to your financial need.

Step 6: Sign Your Application

I certify that my request is an emergency. If approved, I will provide the "original receipt of payment" as proof that all of the funds approved were used to pay the requested bill, repair or other assistance on my application as indicated on the final, approved decision. This will complete my final Emergency Record paperwork in accordance with my requested emergency need.

Signature _____ Date _____

Step 7: Submit Your Application

Email your application and supporting documents to your college's Scholarship Specialist, or print out your materials and schedule an appointment:

Grossmont College

Josceline Torres
josceline.torres@gcccd.edu
(619) 644-7131

Cuyamaca College

Ernest Williams
ernest.williams@gcccd.edu
(619) 660-4537